

TO: Texas Scientists Working in Wheat Research and Extension

SUBJECT: Request for Proposals to the Texas Wheat Producers Board
Submission Deadline: **January 22, 2025**

The Texas Wheat Producers Board (TWPB) invites proposals for research and extension projects that address key issues facing Texas wheat producers. The TWPB seeks to fund projects that support the productivity and profitability of Texas small grains producers, with a focus on both immediate and long-term challenges.

Scientists are encouraged to submit multi-investigator, multi-location proposals and to avoid duplicating past or ongoing research. If duplication is necessary or enhances the proposed work, the proposal should include a statement confirming that all participants have collaborated in its development.

Submission Instructions

Proposal Submission Deadline: Wednesday, January 22, 2025 by 5:00 PM

Interested participants must submit a project proposal through the online form available here:
<https://forms.office.com/r/ZXm0EtFtjV>

Priority Issues

Proposals should be based on key goals and objectives identified in the [Small Grains Strategic Plan](#).

- Special attention will be given to projects addressing pressing economic challenges for wheat farmers. For example, research on the impact of Hessian fly infestations in Central Texas or economic factors affecting cash wheat prices.

Proposal Requirements

The online form will include the following sections for completion:

- Project Overview: Title, researcher information, amount requested and project status. This section also asks whether the project is new or has been previously funded by the TWPB.

- **Executive Summary:** A concise summary of the proposed work including the problem, general approach, and expected outcomes.
- **Priorities Addressed:** Selection of relevant goals and objectives from the [Small Grains Strategic Plan](#).
- **Project Detail:** A detailed description of the project timeline, methodology, and location. Include a list of cited literature.
- **Budget:** Itemized breakdown of project costs, external funding sources, and a budget justification.

TWPB Funding Rules and Provisions

All projects funded by TWPB must comply with the following guidelines:

- **Reporting Requirements:** One-page semiannual progress reports are required for all funded research projects. These reports must be submitted in March and September to Texas Wheat staff for review.
- **Fund Restrictions:** Purchase of capital equipment is discouraged unless explicitly requested and approved. TWPB funds may only be used for wages and benefits of temporary employees, including student employees or graduate assistants. Carryover of funds into the next fiscal year is only allowed with prior approval.

Important Dates

Date	Action
January 22, 2025	Submission Deadline by 5:00 PM
February	Initial Proposal Review by TWPB/SGAC
May	Final TWPB Approval and Confirmation of Awards
September 1	PI Funds Become Available
March 15, 2026 September 15, 2026	Semiannual Reports Due to TWPB
August 30, 2026	Funds Must be Expended

Contact Information

For submission inquiries or board policy questions, please contact:
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